Run Command Prompt as Administrator.

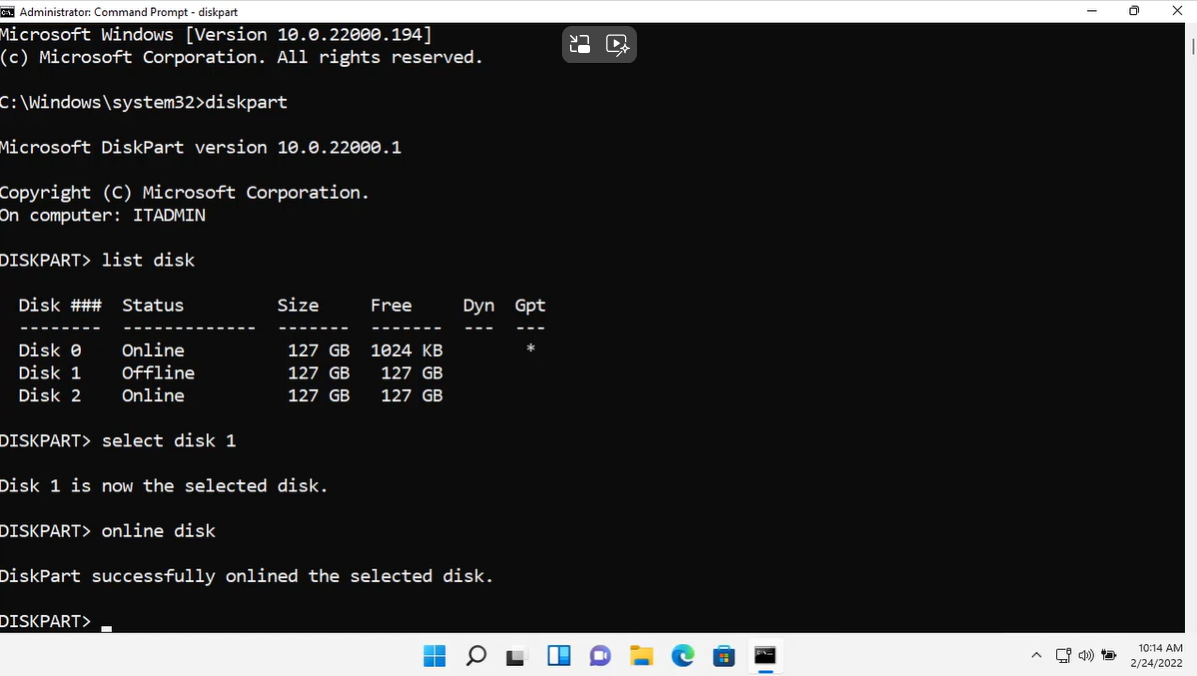
To start this utility up, type **diskpart** and press enter.

To list the disk installed on the computer and their status type **list disk** and press enter

A screenshot of a computer

AI-generated content may be incorrect.

To change the status of a disk you’ll first need to select it and then change the status.



To convert a partition, you either enter **convert mbr** or **convert gpt**

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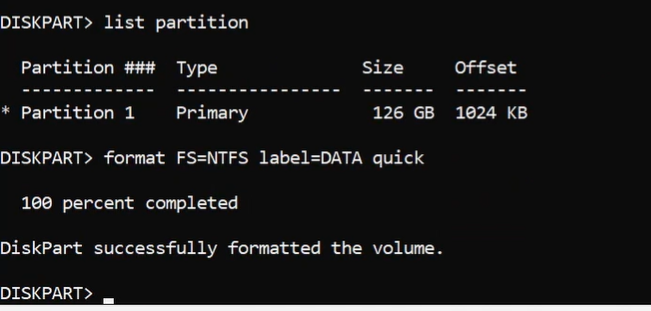
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To create a primary partition, you enter **create partition primary**

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To format a partition, you’ll first **type list partition** to display the list of partition and then enter the following command: **format FS=NTFS (in this example) label=DATA (new volume name) quick**

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To assign a letter to the new volume enter the command **assign letter (Drive letter we choose)**

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To create a primary partition and specify a sized, you enter **create partition primary size=number (63000 in this example)**

**A screen shot of a computer

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To format a partition for GPT File system, you’ll need to first select the partition and then use the format command.

A screenshot of a computer screen

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To display the options available for the convert command type **convert /?**

A screenshot of a computer

AI-generated content may be incorrect.

To convert from FAT32 to NTFS, type **convert “partition assigned letter”: /fs:ntfs**

A screenshot of a computer

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